



Chigwell & Hainault

SYNAGOGUE

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Date as Postmark

Dear Member

Notice of Annual General Meeting of Chigwell & Hainault Synagogue (the Synagogue)

Please note that our Annual General Meeting (AGM) will be held on Monday 23 May 2016 in the Community Hall. Voting opens at 7.00pm and closes at 9.00pm. The business of the Meeting, other than the elections, will commence at 8.30pm precisely. The Agenda for the AGM appears overleaf.

I enclose a form for the nomination of Honorary Officers and Board Members. Please note:

1. No person shall be duly nominated unless he or she shall have been nominated by at least three members who are qualified to vote (or nominate) under the United Synagogue Byelaws.
2. **Nominations must be on the enclosed form and be received at the Synagogue office before 3pm on Tuesday 10 May 2016.** Nominations received after that time, or containing a greater number of names than there are respective offices to fill, will be invalid. The list of the Synagogue members may be seen by arrangement with the Administrator.
3. A candidate will not be eligible for election unless he or she has signed that he/she is willing to stand for election and to act in accordance with the terms of the United Synagogue Constitution.
4. A candidate may not stand for more than one local Honorary Officer position.
5. The persons entitled to vote (or nominate) at the elections must be members of this Synagogue aged 18 years and over who shall during the whole of the twelve months immediately preceding the date of election have been members of any of the Member or Affiliate Synagogues of the United Synagogue (that is to say either during the whole of the period at one or during part at one and the remainder at another or others of the Member or Affiliate Synagogues) and shall not at this date be more than a year in arrears in payment of their accounts to the United Synagogue.
6. A candidate who so wishes may send a photograph of him or herself together with an outline of their experience and/or platform. This will be displayed in the Community Hall on the evening of the AGM.
7. A list of candidates who have been duly nominated will be displayed on the Synagogue notice board for at least 7 days prior to the AGM.

Yours sincerely
Warren Land
Administrator

Rabbi: Rabbi Baruch Davis B.A. (Hons) Tel: 020 8281 9878 **Secretary:** Warren Land

Office Hours: Mon, Tues, Fri: 10am-1pm Wed, Thurs: 9.30-4.30pm Sun: 10.00am-12.30pm

Registered Charity No. 242552 The United Synagogue