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## United Synagogue Job Description

**JOB TITLE:** Rebbetzen

**LOCATION:** Richmond Synagogue

**WORKING HOURS:** Part-Time (Hours to be agreed at interview)

**SALARY:** Commensurate with the agreed scope of the role

**REPORTS TO:** Chair of Richmond Synagogue

**BENEFITS:** 20 days holiday, plus 8 Bank Holidays (pro-rata)

 Auto-Enrolled Pension

**MAIN FUNCTION**

To work in partnership with the Rabbi to provide pastoral, educational and spiritual leadership to Richmond Community.

The scope of the Rebbetzen role will be discussed at interview and agreed based on the Rebbetzen’s availability, interests and strengths and the community need and budget.

**CORE RESPONSIBILITIES**

*We have a strong preference for Rebbetzen candidates who are able to take on these core responsibilities.*

* Alongside the Rabbi, to provide hospitality and entertainment to all members of the Richmond Community particularly over Shabbat, Yom Tov and other festivals.
* To attend shul services on Shabbat and festivals on a regular basis, offering guidance and a welcoming face to regular attendees and visitors irrespective of their level of observance
* To deliver occasional educational events and programmes

**FURTHER RESPONSIBILITIES**

*We would be delighted if the Rebbetzen were able to take on some - or all - of the responsibilities below.*

* Where appropriate visiting and offering support to new mothers, housebound, sick and bereaved members of the Richmond Community
* To provide guidance and spiritual support to brides within the Richmond Community
* To provide guidance and spiritual support to Bat Mitzvah girls within the Richmond Community.
* To take an active role in the Richmond cheder
* To consider ways of re-engaging with former cheder pupils and other young adults at an early stage in their careers

Richmond July 2021